

**UNIVERSITY OF RAJASTHAN, JAIPUR**

No. : F.2 (6) Academic-I/ 2016/ 18118

Dated : 20.12.2016

**NOTIFICATION No.14**

In exercise of the powers conferred under Section 22(a) of the University of Rajasthan Act, 1946 and consequent upon the Syndicate Resolution No. 01, dated 06.12.2016 approving the recommendations of the Academic Council made vide Resolution No. 01, dated 22/24 October, 2016 regarding minimum qualifications for the appointment of Non-teaching staff etc. through direct recruitment, which are notified as under:-

- (I) The existing provisions of Ordinance 359 and Ordinance 359(A) **be deleted.**
- (II) The following new provisions of Ordinance 359(A) to Ordinance 359(Q) be introduced in the University Hand Book, Part-II, Volume-III as under:-

1.	<b>Ord.359(A) Registrar</b>
2.	<b>Ord.359(B) Comptroller of Finance and Financial Advisor (CF&amp;FA)</b>
3.	<b>Ord.359 (C)</b>  <b><u>Additional Registrar</u></b>  <b><i>Pay Band of Rs. 15600-39100 with Grade Pay of Rs.6800/- or as amended from time to time.</i></b>  1. <b>Essential Qualifications :</b>  (i) Master's Degree in any subject or Post Graduate Diploma in Management with at least 55% of marks or its equivalent grade of B in the UGC seven-point scale from a recognized University/ Institution. (5% relaxation in marks for SC / ST / Differently-abled category/Regular employees of the University of Rajasthan).  (ii) At least 10 yrs. administrative experience in supervisory or equivalent cadre in group -B post in a Government Department / University / Educational or Research Institution/Teaching and/or Research Experience on a substantive post along with proven administrative capabilities.  Or

6 years experience on the post of Dy. Registrar  
in Central/State University.

Or

10 Years experience on the post of Assistant  
Registrar in a Central/State University

**Desirable :**

- (i) MBA or CA/ICWA or MCA or LL.B or Ph.D. or B.Tech
- (ii) I.T. & Soft skills.

**2. Mode of Selection**

The selection will be based on the performance of the candidate  
in interview.

**Note :**

- (1) The incumbent should possess good communication, logical reasoning, analytical skills, soft skills and aptitude for drafting/noting in English & Hindi. Should be able to coordinate/liase with other divisions/ departments and participate in discussions with senior functionaries and academicians.
- (2) The incumbent is expected to handle independently one or more functions related to Educational administration/ Examinations/General administration/ Purchase/ Establishment/ Accounts & Finance/ Project & Planning/ Research/ College Administration/ Management/ HR/Legal.

4. **Ord.359 (D)**

**Controller of Examinations:**

***Pay Band of Rs. 15600-39100 with Grade Pay of Rs.6800/- or as amended from time to time.***

**1. Essential Qualifications :**

- (i) Master's Degree in any subject or Post Graduate Diploma in Management with at least 55% of marks or its equivalent grade of B in the UGC seven-point scale from a recognized University/Institution. (5% relaxation in marks for SC / ST / Differently-abled category/Regular employees of the University of Rajasthan).
- (ii) At least 10 yrs. administrative experience in supervisory or equivalent cadre in group -B post in a Government Department / University / Educational or Research Institution/Teaching and/or Research Experience on a substantive post along with proven

administrative capabilities out of which 5 years experience shall be in examination related work.

Or

6 years experience on the post of Dy. Registrar in Central/State University.

Or

10 Years experience on the post of Assistant Registrar in a Central/ State University

**Desirable :**

- (i) MBA or CA/ICWA or MCA or LL.B or Ph.D./ B. Tech.
- (ii) I.T. & Soft skills.
- (iii) The incumbent should have experience and knowledge of examination work of a University System.

**2. Mode of Selection**

The selection will be based on the performance of the candidate in interview.

**Note :**

- (1) The incumbent should possess good communication, logical reasoning, analytical skills, soft skills and aptitude for drafting/noting in English & Hindi. Should be able to coordinate/liaise with other divisions/departments and participate in discussions with senior functionaries and academicians.
- (2) The incumbent is expected to handle independently one or more functions related to Educational administration/ Examinations.

5. **Ord.359 (E)**

**Dy. Registrar**

***Pay Band of Rs. 15600-39100 with Grade Pay of Rs.6600/- or as amended from time to time.***

**1. Essential Qualifications**

- (i) Master's Degree in any subject or Post Graduate Diploma in Management with at least 55% of marks or its equivalent grade of B in the UGC seven-point scale from a recognized University/Institution. (5% relaxation in marks for SC / ST / Differently-abled category/Regular employees of the University of Rajasthan).
- (ii) At least 6 Yrs. administrative experience in supervisory or equivalent cadre in Group B post in a government department/ University/ Educational or Research Institution/Teaching and/or Research Experience on a substantive post along with proven administrative capabilities.

Or

Five years experience on the post of Assistant Registrar in Central/State University.

**Desirable :**

- (i) MBA or CA/ICWA or MCA or LL.B. or Ph.D. or B.Tech.
- (ii) I.T. & Soft skills.

**2. Mode of Selection**

- (a) The selection will be based on interview only.
- (b) In case the number of applicants are very large than the number of posts advertised, then written test will be conducted for short-listing the candidates for interview.
- (c) The number of candidates called for interview shall be 10 times of the number of posts to be filled-in in the category in case of short-listing.
- (d) The scheme of the examination for written test will be prescribed by the University from time to time with the approval of the Syndicate in this regard.

**Note :**

- 1. The incumbent should possess good communication, logical reasoning, mathematical, analytical skills, soft skills and aptitude for drafting/noting in English & Hindi. Should be able to coordinate/ liaise with other divisions/ departments and participate in discussions with senior functionaries and academicians.
- 2. The incumbent is expected to handle independently one or more functions related to Educational Administration/ Examinations/ General Administration/ Purchase/ Establishment/ Accounts & Finance/ Project & Planning/ Research/College Administration/Management/ HR/ Legal.

**Paper Scheme for Dy. Registrars' Written Test**

**Phase -I**

**Paper - I**

**2 Hrs.**

- (i) Verbal and Communication Ability in English 50 Questions 150 Marks
- (ii) Verbal and Communication Ability in Hindi 50 Questions 150 Marks

**Paper -II**

**3 Hrs.**

- (i) Mathematical Ability 50 Questions 150 Marks
- (ii) General Awareness 50 Questions 150 Marks
- (iii) Logical reasoning and data Interpretation 50 Questions 150 Marks

**Phase -II**

**Interview**

150 Marks

**Note :-**

(i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.

(ii) In case of equal marks in the written test the one who has secured higher percentage of marks in Post Graduate examination will be considered higher in merit. In case of equal marks and equal percentage in the Post Graduate examination the one born earlier will be considered higher in merit.

(iii) Wherever Interview is involved, the candidate shortlisted in Unreserved Category for the Interview will only be considered for the post in Unreserved Category, however for short-listing for Unreserved Category all candidates will be considered.

6. **Ord.359 (F)**

**Assistant Registrar**

***Pay Band of Rs. 15600-39100 with Grade Pay of Rs.5400/- or as amended from time to time.***

**1. Essential Qualifications**

- (i) Master's Degree in any subject or Post Graduate Diploma in Management with at least 55% of marks or its equivalent grade of B in the UGC seven-point scale from a recognized University/Institution. (5% relaxation in marks for SC / ST / Differently-abled category/Regular employees of the University of Rajasthan).

**Desirable :**

- (i) MBA or CA/ICWA or MCA or LL.B. or Ph.D. or B.Tech.  
(ii) I.T. & Soft skills.  
(iii) At least three years' administrative experience in supervisory or equivalent cadre in a Group B post in a government department/University/ Educational or Research Institution/ Teaching and/or Research Experience on a substantive post along with proven administrative capabilities.

Or

3 Years experience as Section Officer in a Central/ State University.

**2. Mode of Selection**

- (a) The selection will be based on interview only.
- (b) In case the number of applicants are very large than the number of posts advertised, then written test will be conducted for short-listing the candidates for interview.
- (c) The number of candidates called for interview shall be 10 times of the number of posts to be filled-in in the category in case of short-listing.
- (d) The scheme of the examination for written test will be prescribed by the University from time to time with the approval of the Syndicate in this regard.

**Age limit :** Not exceeding 40 Yrs. (45 years in case of SC/ST/ Differently-abled category/women candidates). Age will be calculated as on 1st July of year of advertisement. No age limit for the regular employees of the University of Rajasthan.

**Note :**

- 1. The incumbent should possess good communication, logical reasoning, mathematical, analytical skills, soft skills and aptitude for drafting/noting in English & Hindi. Should be able to coordinate, liaise with other divisions/ departments and participate in discussions with senior functionaries and academicians.
- 2. The incumbent is expected to handle independently one or more functions related to Educational Administration/ Examinations/ General Administration/ Purchase /Establishment/ Accounts & Finance/ Project & Planning/ Research/ College Administration/ Management/ HR/ Legal.

**Paper Scheme for Assistant Registrars' Written Test**

**Phase -I**

**Paper - I**

- |      |  |                     |
|------|--|---------------------|
| (i)  | Verbal and Communication Ability in English 50 Questions | 2 Hrs.<br>150 Marks |
| (ii) | Verbal and Communication Ability in Hindi 50 Questions   | 150 Marks           |

	<p><b><u>Paper -II</u></b></p> <p>(i) Mathematical Ability 50 Questions</p> <p>(ii) General Awareness 50 Questions</p> <p>(iii) Logical reasoning and data Interpretation 50 Questions</p> <p><b><u>Phase -II</u></b></p> <p><b>Interview</b></p> <p><b>Note :-</b></p> <p>(i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.</p> <p>(ii) In case of equal marks in the written test the one who has secured higher percentage of marks in Post Graduate examination will be considered higher in merit. In case of equal marks and equal percentage in the Post Graduate examination the one born earlier will be considered higher in merit.</p> <p>(iii) Wherever Interview is involved, the candidate shortlisted in Unreserved Category for the Interview will only be considered for the post in Unreserved Category, however for short-listing for Unreserved Category all candidates will be considered.</p>	<p><b>3 Hrs.</b></p> <p>150 Marks</p> <p>150 Marks</p> <p>150 Marks</p> <p>150 Marks</p>
<p>7.</p>	<p><b>Ord.359(G)</b></p> <p><b>Manager, University Guest House</b></p> <p><b><i>Pay Band of Rs. 9300-34800 with Grade Pay of Rs.4800/- or as amended from time to time.</i></b></p> <p><b>1. Essential Qualification</b></p> <p>1. Graduation in Hotel Management/Hospitality Administration from a recognized University, with at least 3 years' experience in a supervisory capacity in catering accommodation operation and/or food &amp; beverage management, in a reputed institution/Hotel/University Guest House.</p>	

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OR

2. Any graduate from a recognized University with Diploma in Hotel Management and/ or catering from an Institution recognised by the University/Government of India with at least 3 years' experience in a supervisory capacity in catering, accommodation operation, and/ or food & beverage management, in a reputed institution/hotel/ University Guest House.

**2. Mode of Selection**

- (a) The selection will be based on interview only.  
(b) In case the number of applicants are very large than the number of posts advertised, then written test will be conducted for short-listing the candidates for interview.  
(c) The number of candidates called for interview shall be 10 times of the number of posts to be filled-in in the category in case of short-listing.  
(d) The scheme of the examination for written test will be prescribed by the University from time to time with the approval of the Syndicate in this regard.

**Age limit :** Not exceeding 35 Yrs. (40 years in case of SC/ST/ Differently-abled category/women candidates). Age will be calculated as on 1st July of year of advertisement. No age limit for the regular employees of the University of Rajasthan.

**Paper Scheme for Manager Guest House' Written Test**

**Phase -I**

**Paper - I**

**2 Hrs.**

- |      |  |           |
|------|--|-----------|
| (i)  | Verbal and Communication Ability in English 50 Questions | 150 Marks |
| (ii) | Verbal and Communication Ability in Hindi 50 Questions   | 150 Marks |

**Paper -II**

**3 Hrs.**

- |       |  |           |
|-------|--|-----------|
| (i)   | Hotel Management 50 Questions                          | 150 Marks |
| (ii)  | General Awareness 50 Questions                         | 150 Marks |
| (iii) | Logical reasoning and data Interpretation 50 Questions | 150 Marks |

**Phase -II**

**Interview**

**150 Marks**



**Note :-**

(i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.

(ii) In case of equal marks in the written test the one who has secured higher percentage of marks in Under Graduate examination will be considered higher in merit. In case of equal marks and equal percentage in the Under Graduate examination the one born earlier will be considered higher in merit.

(iii) Wherever Interview is involved, the candidate shortlisted in Unreserved Category for the Interview will only be considered for the post in Unreserved Category, however for short-listing for Unreserved Category all candidates will be considered.

8.

**Ord.359(H)**

**Legal Assistant**

***Pay Band of Rs.9300-34800 (Grade Pay Rs.4800) or as amended from time to time.***

**1. Essential Qualifications**

The incumbent should have passed three year LL.B. Course/ LL.B. Five Years Course from any recognised University/ Institution.

**2. Mode of Selection**

- (a) The selection will be based on interview only.
- (b) In case the number of applicants are very large than the number of posts advertised, then written test will be conducted for short-listing the candidates for interview.
- (c) The number of candidates called for interview shall be 10 times of the number of posts to be filled-in in the category in case of short-listing.
- (d) The scheme of the examination for written test will be prescribed by the University from time to time with the approval of the Syndicate in this regard.

**Age limit :** Not exceeding 35 Yrs. (40 years in case of SC/ ST/ differently-abled category/ women candidates). Age will be calculated as on 1st July of the year of advertisement. No age limit for the regular employees of the University of Rajasthan.

**Written test will be held as under:**

**Phase-I :-**

**Paper – I**

**2 Hrs.**

- (i) Verbal and Communication Ability in English (50 Questions)
- (ii) Verbal and Communication Ability in Hindi (50 Questions)

150 Marks

150 Marks

**Paper –II**

**3 Hrs.**

- (i) Legal Aptitude (100 Questions)
- (ii) Logical reasoning and data Interpretation (50 Questions)

300 Marks

150 Marks

**Phase -II**

**Interview**

**150 Marks**

**Note :-**

(i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.

(ii) In case of equal marks in the written test the one who has secured higher percentage of marks in LL.B. examination will be considered higher in merit. In case of equal marks and equal percentage in the LL.B. examination the one born earlier will be considered higher in merit.

(iii) Wherever Interview is involved, the candidate shortlisted in Unreserved Category for the Interview will only be considered for the post in Unreserved Category, however for short-listing for Unreserved Category all candidates will be considered.

9.

**Ord.359(I)****Clerk Grade -2****Pay Band of Rs.5200-20200 (Grade Pay Rs.2400) or as amended from time to time.****1. Essential Qualifications**

The minimum qualifications for this post will be Senior Secondary (10+2) examination passed from any Board/Institution recognized by Board of Secondary Education Rajasthan, Ajmer/ Government of Rajasthan.

**2. Mode of Selection**

- (i) Mode of selection will be on the basis of written test.
- (ii) In case of equal marks in the written test the one who has secured higher percentage of marks in Senior Secondary (10+2) examination will be considered higher in merit. In case of equal marks and equal percentage in the Senior Secondary (10+2) examination the one born earlier will be considered higher in merit.
- (iii) The written test will be held as under:

PAPERS	DURATION	MARKS
<b>Paper-I (Objective type questions):</b>		
General Knowledge, Everyday Science and Mathematics.	3 Hours	300 marks
<b>Paper-II</b>		
General Hindi & English.	3 Hours	300 marks

**Note:**

- (i) The incumbent shall have to pass Computer typing test before confirmation and annual grade increment.
- (ii) The standard of papers will be that of the Senior Secondary examination of the Board of Secondary Education Rajasthan.

**Age limit :** Not exceeding 35 Yrs. (40 years in case of SC/ ST/ differently-abled category/ women candidates). Age will be calculated as on 1st July of the year of advertisement. No age limit for the regular employees of the University of Rajasthan.

10.

Ord.359(J)

**Sahayak Karmchari (Class IV)**

***Pay Band of Rs.5200-20200 (Grade Pay Rs.1700) or as amended from time to time.***

**1. Essential Qualification**

For the post of SahayakKaramchari (Class IV) the candidate should have passed Secondary examination or equivalent from a Board recognised by Board of Secondary Education Rajasthan, Ajmer/ Government of Rajasthan.

**2. Mode of Selection**

Written test at the level of 10<sup>th</sup> standard of the following papers will be held:

**Papers :-**

Hindi (50 Questions)	150 marks
General Knowledge (50 Questions)	150 marks
Mathematics (50 Questions)	150 marks

**Note :-**

1. In case of equal marks in the written test the one who has secured higher percentage of marks in 10<sup>th</sup> Standard examination will be considered higher in merit. In case of equal marks and equal percentage in the 10<sup>th</sup> Standard examination the one born earlier will be considered higher in merit.
2. Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/ her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.

**Age limit :** Not exceeding 35 Yrs. (40 years in case of SC/ ST/ differently-abled category/ women candidates). Age will be calculated as on 1st July of the year of advertisement. No age limit for the regular employees of the University of Rajasthan.

11. Ord. 359(K)

**Lab Assistant**

**Pay Band of Rs.5200-20200 (Grade Pay Rs.2800) or as amended from time to time.**

**1. Essential Qualification :**

- i) The candidate should have passed B.Sc./ B.Tech./ B.E. from any recognised University/Institutions or have passed equivalent Degree from any recognised University/ Institution.
- ii) The employees from the University of Rajasthan, Jaipur who have passed Senior Secondary (10+2) examination with Science and has put in 10 years' experience as Lab Bearer will be eligible for this post.

**2. Mode of Selection:**

**Written test will be held as under:**

<b>Paper – I :-</b>	<b>2 Hrs.</b>
(i) Hindi (50 Questions) &	150 Marks
(ii) English (50 Questions)	150 Marks
<b>Paper –II :-</b>	<b>3 Hrs.</b>
(i) Physics (50 Questions)	150 Marks
(ii) Chemistry (50 Questions)	150 Marks
(iii) Mathematics or Biology (50 Questions)	150 Marks

**Note :-**

(i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.

(ii) In case of equal marks in the written test the one who has secured higher percentage of marks in Senior Secondary (10+2) examination will be considered higher in merit. In case of equal marks and equal percentage in the Senior Secondary (10+2) examination the one born earlier will be considered higher in merit.

**Age limit :** Not exceeding 35 Yrs. (40 years in case of SC/ ST/ differently-abled category/ women candidates). Age will be calculated as on 1st July of the year of advertisement. No age limit for the regular employees of the University of Rajasthan.

12.

**Ord.359(L)**

**Lab Bearer**

**Pay Band of Rs.5200-20200 (Grade Pay Rs.2000) or as amended from time to time.**

**1. Essential Qualification:**

- i) The candidate should have passed Senior Secondary (10+2) examination with Science subjects or equivalent Diploma course from a Government recognised Polytechnic Institute.
- ii) The employees from the University of Rajasthan, Jaipur who have passed secondary examination and has 6 years' experience as Class IV will be eligible for applying this post.

**2. Mode of Selection**

**Written Test will be held as under :**

<u>Paper – I</u>	(3 Hrs.)
Physics (50 Questions)	150 Marks
Chemistry (50 Questions)	150 Marks
Maths or Bio (50 Questions)	150 Marks

**Note :-**

- (i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.
- (ii) In case of equal marks in the written test the one who has secured higher percentage of marks in Senior Secondary (10+2) examination will be considered higher in merit. In case of equal marks and equal percentage in the Senior Secondary (10+2) examination the one born earlier will be considered higher in merit.

**Age limit :** Not exceeding 35 Yrs. (40 years in case of SC/ ST/ differently-abled category/ women candidates). Age will be calculated as on 1st July of the year of advertisement. No age limit for the regular employees of the University of Rajasthan.

13.

**Ord.359(M)**

**Herbarium Assistant**

***Pay Band of Rs.5200-20200 (Grade Pay Rs.2400) or as amended from time to time.***

**1. Essential Qualification**

The candidate should have passed B.Sc. (Botany) degree from a recognised University/ Institution.

**2. Mode of Selection**

Written test at the level of B. Sc. course will be held as under:

<b><u>Paper -I</u></b>	<b>(2 Hrs.)</b>
Hindi (50 Questions)	150 Marks
English (50 Questions)	150 Marks
<b><u>Paper -II</u></b>	<b>(3 Hrs.)</b>
Botany & Herbarium (150 Questions)	450 Marks

**Note :-**

(i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.

(ii) In case of equal marks in the written test the one who has secured higher percentage of marks in B.Sc. (Botany) examination will be considered higher in merit. In case of equal marks and equal percentage in the B.Sc. (Botany) examination the one born earlier will be considered higher in merit.

**Age limit :** Not exceeding 35 Yrs. (40 years in case of SC/ ST/ differently-abled category/ women candidates). Age will be calculated as on 1st July of the year of advertisement. No age limit for the regular employees of the University of Rajasthan.

14.

Ord.359(N)

**Cartographer**

**Pay Band of Rs.9300-34800 (Grade Pay Rs.4800) or as amended from time to time.**

**1. Essential Qualification**

The incumbent should have passed M. Sc./M.A.(Geography) or B. Sc. (Geography) with one year Diploma Course in Cartography from any recognised University/ Institution.

**2. Mode of Selection**

- (a) The selection will be based on interview only.
- (b) In case the number of applicants are very large than the number of posts advertised, then written test will be conducted for short-listing the candidates for interview.
- (c) The number of candidates called for interview shall be 10 times of the number of posts to be filled-in in the category in case of short-listing.
- (d) The scheme of the examination for written test will be prescribed by the University from time to time with the approval of the Syndicate in this regard.

Written test at the level of B Sc (Geography) course will be held as under:

**Phase-I:-**

<b><u>Paper –I</u></b>	<b>(2 Hrs.)</b>
(i) Hindi (50 Questions)	150 marks
(ii) English (50 Questions)	150 marks

<b><u>Paper –II</u></b>	
Geography & Cartography (150 Questions)	450 marks

**Phase-II:-**

Interview	150 Marks
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**Note :-**

(i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.

(ii) In case of equal marks in the written test the one who has secured higher percentage of marks in B.Sc. (Geography) examination will be considered higher in merit. In case of equal marks and equal percentage in



the B.Sc. (Geography) examination the one born earlier will be considered higher in merit.

(iii) Wherever Interview is involved, the candidate shortlisted in Unreserved Category for the Interview will only be considered for the post in Unreserved Category, however for short-listing for Unreserved Category all candidates will be considered.

**Age limit :** Not exceeding 35 Yrs. (40 years in case of SC/ ST/ differently-abled category/ women candidates). Age will be calculated as on 1st July of the year of advertisement. No age limit for the regular employees of the University of Rajasthan.

15.

**Ord.359(O)**

**Junior Technical Assistant**

**Pay Band of Rs.9300-34800 (Grade Pay Rs.3600) or as amended from time to time.**

**1. Essential Qualification**

The candidate should have Bachelor's Degree in the relevant field recognised by the University of Rajasthan.

**2. Mode of Selection**

**Written test at the level of graduation will be held as under:**

**Paper –I (2 Hrs.) (300 Marks)**

Hindi (50 Questions)	150 Marks
English (50 Questions)	150 Marks

**Paper –II (3 Hrs.)**

Domain Knowledge of the relevant field (150 Questions).	450 Marks
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**Note :-**

(i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.

(ii) In case of equal marks in the written test the one who has secured higher percentage of marks in Bachelor's examination will be considered higher in merit. In case of equal marks and equal percentage in the

	<p>Bachelor's examination the one born earlier will be considered higher in merit.</p> <p><b>Age limit :</b> Not exceeding 35 Yrs. (40 years in case of SC/ ST/ differently-abled category/ women candidates). Age will be calculated as on 1st July of the year of advertisement. No age limit for the regular employees of the University of Rajasthan.</p>										
16.	<p><b>Ord.359(P)</b></p> <p><b>Book Attendant</b></p> <p><b>Pay Band of Rs.5200-20200 (Grade Pay Rs.2000) or as amended from time to time.</b></p> <p><b>1. Essential Qualification</b></p> <p>i) The candidate should have passed Senior Secondary (10+2) Examination along with Certificate Course in Library Science/Diploma or higher course in the field.</p> <p>ii) The Employees from the University of Rajasthan who have passed Secondary Examination and who have 6 years experience as Sahayak Karamchari in the University will be eligible for applying this post.</p> <p><b>2. Mode of Selection</b></p> <p>Written Test at the level of 12<sup>th</sup> standard and Lib. Science certificate/ Diploma course will be held as under:</p> <table border="0"> <tr> <td><b><u>Paper – I</u></b></td> <td><b>(2 Hrs.)</b></td> </tr> <tr> <td>Hindi (50 Questions)</td> <td>150 Marks</td> </tr> <tr> <td>English (50 Questions)</td> <td>150 Marks</td> </tr> <tr> <td><b><u>Paper –II</u></b></td> <td><b>(2 Hrs.)</b></td> </tr> <tr> <td>Library Science Certificate and Diploma Level (100 questions).</td> <td>300 Marks</td> </tr> </table> <p><b>Note :-</b></p> <p>(i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one</p>	<b><u>Paper – I</u></b>	<b>(2 Hrs.)</b>	Hindi (50 Questions)	150 Marks	English (50 Questions)	150 Marks	<b><u>Paper –II</u></b>	<b>(2 Hrs.)</b>	Library Science Certificate and Diploma Level (100 questions).	300 Marks
<b><u>Paper – I</u></b>	<b>(2 Hrs.)</b>										
Hindi (50 Questions)	150 Marks										
English (50 Questions)	150 Marks										
<b><u>Paper –II</u></b>	<b>(2 Hrs.)</b>										
Library Science Certificate and Diploma Level (100 questions).	300 Marks										

12

13

14

mark will be deducted for wrong or multiple answers.

(ii) In case of equal marks in the written test the one who has secured higher percentage of marks in Secondary examination will be considered higher in merit. In case of equal marks and equal percentage in the Secondary examination the one born earlier will be considered higher in merit.

**Age limit :** Not exceeding 35 Yrs. (40 years in case of SC/ ST/ differently-abled category/ women candidates). Age will be calculated as on 1st July of the year of advertisement. No age limit for the regular employees of the University of Rajasthan.

17.

**Ord.359(Q)**

**Electrician/Wireman**

***Pay Band of Rs.5200-20200 (Grade Pay Rs.2400) or as amended from time to time.***

**1. Essential Qualification**

The candidate should have certificate course in Electric Trade from recognised ITI or Wireman course or Electric Inspector course from recognised ITI.

**Mode of selection will be based on performance of written test.**

**2. Mode of Selection**

Written test at the level of 10<sup>th</sup> standard of the following papers will be held:


<u>Paper</u>	(3 Hrs.)
Hindi (50 Questions)	150 marks
General Science (50 Questions)	150 marks
Mathematics (50 Questions)	150 marks

**Note :-**

(i) Each MCQ question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/ black ball point pen. Darkening multiple marks in the OMR sheet will be treated as wrong answer. Each correct answer will be awarded three marks and one mark will be deducted for wrong or multiple answers.

(ii) In case of equal marks in the written test the one who has secured higher percentage of marks in relevant examination will be considered higher in merit. In case of equal marks and equal percentage in the relevant examination the one born earlier will be considered higher in merit.

**Age limit :** Not exceeding 35 Yrs. (40 years in case of SC/ ST/ differently-abled category/ women candidates). Age will be calculated as on 1st July of the year of advertisement. No age limit for the regular employees of the University of Rajasthan.


  
Registrar

No. : F.2 (6) Academic-I/ 2016/1819-219

Dated 20-12-2016

Copy forwarded for information and necessary action to :-

- 1- The Secretary to Hon'ble Governor and Chancellor, Raj Bhawan, Jaipur.
- 2- The A.C.S., Department of Higher Education, Govt. of Rajasthan, Jaipur.
- 3- All the Heads of the University Teaching/ Non-Teaching Departments, Jaipur.
- 4- All the Principals of the University constituent Colleges, UOR, Jaipur.
- 5- All the Directors of the University Centres/ Institutes, UOR, Jaipur.
- 6- The CF & FA/ Controller of Exams., UOR, Jaipur.
- 7- The Director, Infonet Centre, UOR, Jaipur.
- 8- The P.R.O., UOR, Jaipur.
- 9- The P.S. to Vice-Chancellor/ Registrar, UOR, Jaipur.

  
Dy. Registrar  
(Academic)

