



**UNIVERSITY OF RAJASTHAN, JAIPUR**

**PROGRAMME OF EXAMINATION**

**Add-On Certificate Courses Examination 2018  
(Faculty of Arts & Commerce)**

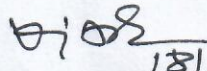

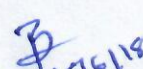
Day & Date	Time (Morning - Session)	Subject/Paper
Wednesday, 27.06.2018	7.00 am to 10.00 am	Paper-I -Office Management & Secretarial Practice -I (A)(Shorthand Hindi – Theory) -Beauty Culture (Beauty Care and Hair Dressing)
Thursday, 28.06.2018	7.00 am to Onwards (As per scheme)	Paper-I -Office Management & Secretarial Practice -I (B) Short Hand Practice (Hindi)
Friday, 29.06.2018	7.00 am to 10.00 am	Paper-II -Office Management & Secretarial Practice -II (A)(Type writing Hindi – Theory) -Beauty Culture (Body Perfection and Yoga)
Saturday, 30.06.2018	7.00 am to Onwards (As per scheme)	Paper-II -Office Management & Secretarial Practice -II (B) Type writing Practice (Hindi)

Notes:-

- 1- No guarantee is given to the candidates regarding the order of question papers.
- 2- Complaint against question paper(s), if any, should be submitted to the University through the Centre Superintendent concerned within a week from the date of examination for the paper concerned, after which no complaint will be entertained.

Jaipur  
June, 2018

Controller of Examinations

  
 18/6/18  
  
 18/6/18  
  
 18/6/18