



UGC - HUMAN RESOURCE DEVELOPMENT CENTRE

RANKED II BY NAAC

UNIVERSITY OF RAJASTHAN, JAIPUR

Prof. Alpana Kateja
Director

No. HRDC/2021/.....158

Date: 19/07/2021

Notice

Sealed quotations are invited from the reputed firms to be submitted in the office of the undersigned upto 26th July, 2021 latest by 4:00 PM.

1. Trained vendors with ICT expertise are invited to submit sealed quotations for the following two items for the conduct of online courses to be held in the financial year 2021-22 as per UGC approved schedule displayed on the University website:

A. Technical Support person (rate per day inclusive all taxes)

Expected duties:

- The technical person will be physically present on the requested date(s).
- Forming WhatsApp group of the participants.
- Sharing of class schedule and calendar with participants.
- Emailing the joining link to the resource persons for the session.
- Sharing the joining link with the participants daily.
- Providing technical support to the Resource Persons and Coordinator when required.
- Recording the lectures of Resource Persons.
- Maintaining attendance record of the participants.

B. Per month cost (inclusive all taxes) of Zoom Platform pack for maximum 100 participants which must include:

- One Host
- Recording Storage of 100 GB

2. Printing of coloured Certificates on glossy paper (300gsm).


Director, UGC-HRDC