



पत्रकारिता एवं जनसंचार विभाग

राजस्थान विश्वविद्यालय, जयपुर 302004

JOURNALISM AND MASS COMMUNICATION DEPARTMENT

UNIVERSITY OF RAJASTHAN, JAIPUR 302004

Prof. Vinod Kumar Sharma

Head of Department

E- Mail - cmc.uor@gmail.com

No: CMC /2025-26/7205

Date:- 24-03-2026

Request for Quotations

M/s.....

M/s.....

M/s.....

Please submit your proposal and rates for **Purchase of Printer** University of Rajasthan, Jaipur. Your **Request for Quotations** tender should be received in this office on or before 27-03-2026 up to 02-00. PM. under sealed cover. Quotations will be opened on 27-03-2026 at 03.00. PM.

Items work of Scope will be as under:-

<u>Sr. No.</u>	<u>Particular</u>		<u>Qty</u>	<u>Estimated cost</u>
1.	Parameter	Generic Technical Specification	01	30,000/-
	Functions	Print		
	Printing Technology	Laser		
	Paper Size	A-4, Legal, Higher		
	Print Speed (Minimum)	30 PPM (MONO) or Higher		
	Print Resolution	600 X 600 dpi or higher		
	Duplex	Auto		
	Connectivity	Hi- Speed, USB 2.0 port or higher, Wi-fi, Ethernet		
	Duty Cycle (Monthly)	10000 Pages or Higher		
	Memory	256MB or higher		
	Input paper tray capacity	200 pages or higher		
	Compatible OS	Windows and linux		
	Cables/Accessories	All the required cables/ Accessonies		
	Software Media	Driver and utility software		
	Model Specific Certifications	BIS		
	Compliance	RoHS, ISO 9001		
	Warranty	3 Years Comprehensive on Site OEM warranty		
Note – Any/ deviation/ alteration /Modification in the Specification will not be Considered Valid.				

- Conditional Bids will not be considered and can be cancelled without any prior information and clarification.
- Offered Printer specifications should be matched according 01. Deviation should not be accepted.
- It is compulsory that service center of the manufacturer should be located at jaipur.
- It is compulsory to mention Make & Model of the Item With detail brochure(if any).

* Estimated Value is Rs. 30,000/-

Terms & Conditions:-

1. **Supply of ordered items within 3 days.**
2. The rates should be quoted in figures as well as in words, on the form and duly signed and stamped by the authorized person.
3. Rates mentioned above are inclusive of all taxes, F.O.R. destination and all other charges. No charges of whatsoever nature would be paid additional to the cost mentioned above.
4. Price Bid separately filled in Annexure "A" on Firms Letter Head duly signed and stamped.

Note:

1. The procuring entity reserves the complete right to cancel the bid process and reject any or all of the bids.
2. No contractual obligation whatsoever shall arise from the bidding document/bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
3. The provisions of RTPP Act 2012 and rules 2013 thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP act 2012 and Rules 2013 thereto, the later shall prevail.


Head of Department

No: CMC/2025-26/7206-7207

Date: 24-03-2026

Copy forwarded for information and N/A to:-

1. Director Infonet center, UoR to upload on website of the university
2. Notice Board.


Head of Department



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Annexure-‘A’
Price Bid

Name of the Bidder/ Firm : _____

Address: _____

Mobile No. _____

Email:- : _____

<u>S. No.</u>	<u>Particular With Make & Model</u>	<u>Basic Price</u>	<u>GST Amount</u>	<u>Total Amount Including GST</u>
1.				
2.				

Note:

- 1- All the costs should be quoted in Indian Rupees and should be fixed on lump sum basis. No escalation of cost will be allowed under any circumstances.
- 2- University shall not pay separately any specific statutory taxes/ service charges to any authority.
- 3- No hidden charges will be allowed , if any
- 4- The procuring entity reserves the right to accept or reject any bid and to cancel the bidding process and reject all bids without assigning any reason at any time prior to contract award without thereby incurring any liability to the bidders.
- 5- Grand Total should be written both in words and figure.

Date:

Place:

Signature of the Bidder

Name

stamp