



ECH - Incubation Center
(RUSA supported Entrepreneurship & Career Hub)
University of Rajasthan
JLN Marg, Jaipur -302004



Reference: ECH/2026/ 1396

Date: - 21.02.2026

TENDER NOTICE

ECH-Incubation Centre, University of Rajasthan invites **sealed quotations (below ₹1,00,000/-)** from reputed, experienced, and authorized Patent Firms/Agencies for **filing of a Domestic Patent** for innovations developed at the Incubation Centre, as per the scope of work detailed below:

Scope of Work (From Filing till Grant)

The comprehensive professional fee from filing till grant shall cover the following stages:

Stage-I: Patent Application Filing

- Conducting prior art search and patentability assessment
- Drafting of complete patent specification
- Filing of patent application

Stage-II: Early Publication & Examination

- Filing request for early publication
- Filing request for expedited examination

Stage-III: Examination & Prosecution till Disposal

- Preparation and submission of reply to the First Examination Report (FER)
- Attending hearings, if required
- Filing post-hearing written submissions
- Addressing all objections raised by the Patent Office until final disposal of the application
- Additional Requirement (If Applicable)
- Filing of National Biodiversity Authority (NBA) Form-III in cases involving use of biological material

Eligibility Criteria / Terms & Conditions

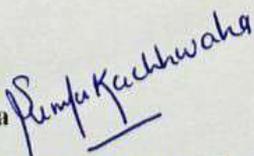
- The firm must have a registered Advocate, Patent Attorney, and Patent Agent.
- Minimum **10 years of professional experience** in patent filing and prosecution.
- Proven experience in handling cases related to the **Biological Diversity Act, 2002 (as amended in 2023)**.
- Capability to manage and advise on various forms of Intellectual Property Rights (IPR).
- Prior experience of working with Government Departments/Universities/Research Institutions.
- Experience in foreign patent filing will be preferred.
- The quotation must clearly mention professional fees and applicable statutory/government fees separately. Including all taxes along with GST.

The expenditure towards filing of Intellectual Property shall be met from the **ECH Budget Head (Soft Component) under the sub-head "IPR Facility Charges."**

Interested firms may submit their sealed quotations along with relevant supporting documents on or before: **within 5 days** from the date of publication of this notice **up to 1:00 PM** at **Coordinator Chamber ECH-Incubation Centre University of Rajasthan Jaipur**

Late submissions will not be entertained. The Centre reserves the right to accept or reject any or all quotations without assigning any reason thereof.

Prof. Sumita Kachhwaha
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ECH-Incubation Centre


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