



DEPARTMENT OF LIFELONG LEARNING,
PG SCHOOL OF COMMERCE BUILDING
UNIVERSITY OF RAJASTHAN,
JAIPUR-302004

Ph. 0141 2710616

Email: dlldirectoruoar2022@gmail.com

No. DLL/ 2026/ 1391

Dated: 21/04/2026

Letter for Quotation Invitation

Sealed quotations* are invited from reputed firms for the supply/purchase of AC repair items/ services in the Department of Lifelong Learning, University of Rajasthan, Jaipur. Interested Firms are requested to quote their rates and give full details of quoted items/ services viz. specifications, delivery, availability, etc. on the forwarding basis, to the Director, Department of Lifelong Learning, University of Rajasthan, Jaipur-302004 within the prescribed time period.

Last date for quotations submission: Date 24.04.2026 till 12:00 PM

Date and time of quotations opening: Date 24.04.2026 at 1:00 PM

Venue of quotations opening: Chamber of the Director of the department

S. No.	Item name	Item description Specifications	Quantity	Approx cost (Rs.) inclusive of all taxes
1.	Gas refilling	> R-22 gas for Air Conditioners	05	3000/- per AC
2.	Copper pipe set	> Copper pipe for Air Conditioners > Combination of two piping (Diameter = ~ 0.20-0.25 Inch and ~ 0.50-0.60 Inch) > With external safety foam insulator	50 Ft	350/- per running Ft
3.	Electrical cable	> For connecting indoor to outdoor > Four core cable	20 Ft	50/- per running Ft
4.	AC servicing	> General AC service > Complete for both Compressor and AC outlet	06	400/- per AC

***Terms and conditions:**

1. Rates mentioned should be inclusive of all taxes, C.I.F./ F.O.R. Department of Lifelong Learning, University of Rajasthan, Jaipur and all other charges.
2. The rates should be quoted in figures as well as in words, on the price bid form and duly signed and stamped by the authorized person.
3. **The rates should be inclusive of cost of the material and labor charges.**
4. Any overwriting/ cutting in the bid document may lead to rejection of the bid.
5. Quotations received after due date will not be considered in any case. The department will not be responsible for any delay in offline submission due to any reason.
6. The procuring entity reserves the right to accept or reject any quotation and to cancel the whole Process and reject all quotations without assigning any reason at any time. Further, it is not necessary to accept/ select the lowest rate quotation.
7. The provisions of RTTP Act 2012 and rules 2013 thereto shall be applicable for this procurement.
8. Supply of the items/ services should be within 24 hours of issuance of purchase/ work order.
9. **The purchase order will be awarded to the bidder offering the lowest rate for all the items (grand total of total quantity inclusive all taxes) as per the list given in this Quotation Invitation Letter.**
10. **The quantity of the items/ services may be varied in work order.** In such case, the procuring entity will inform the successful bidder with in appropriate time.
11. **Total approx. cost (inclusive of all taxes) of all the items/ services mentioned in this Quotation Invitation Letter is Rs. 35,900/-.**

21/04/26

12. If the functioning of any of the Air Conditioners requires change of any machine part (if any part is damaged and non-repairable, then a GENUINE Part be supplied and installed). Its cost will be considered additional as per rules.

21/4/26
DIRECTOR
 Department of Lifelong Learning
 University of Rajasthan,
 Jaipur-302004
(Director of the Department)

No. **DLL/ 2026/ 1392-1393**

Dated: 21/04/2026

Copy forwarded to: -

1. The Director, Infonet center, University of Rajasthan, Jaipur to publish this Quotation Invitation Letter on university website.
2. Department notice board.

21/4/26
DIRECTOR
 Department of Lifelong Learning
 University of Rajasthan,
 Jaipur-302004
(Director of the Department)

S. No.	Item	Specifications	Quantity	Rate	Total
1.	Gas	R-22 gas for Air Conditioner	10	per AC	
2.	Copper pipe etc.	Copper pipe for Air Conditioner Combination of two sizes (1/2 inch - 3/8 inch and 1/4 inch - 3/8 inch) With internal soldering material	50 M	per meter	
3.	Refrigerant oil	For indoor inverter Four 400 ml bottles	20 M	per bottle	
4.	AC servicing	General AC service Complete for both Compressor and AC unit	60	per AC	
Grand Total					

Annexure-‘A’
Quotation Form (format)

for the supply of AC repair items/ services in the Department of Lifelong Learning, University of Rajasthan, Jaipur.

1. Name of the Bidder/ Firm:
2. Name & designation of authorized signatory:
3. Full Address:
4. Mobile No.
5. Email:-
6. Quotation Invitation Letter no. and date:
7. Details of the items:

S. No.	Item name	Specifications	Quantity	Price per unit (Inclusive all taxes) (Rs.)	Total cost (Inclusive all taxes) (Rs.) (Quantity x rate)
1.	Gas refilling	➤ R-22 gas for Air Conditioners	05 per AC	
2.	Copper pipe set	➤ Copper pipe for Air Conditioners ➤ Combination of two piping (Diameter = ~ 0.20-0.25 Inch and ~ 0.50-0.60 Inch) ➤ With external safety foam insulator	50 Ft per running Ft	
3.	Electrical cable	➤ For indoor to outdoor ➤ Four core cable	20 Ft per running Ft	
4.	AC servicing	➤ General AC service ➤ Complete for both Compressor and AC outlet	06 per AC	
Grand Total					

I/We agree to the terms and conditions mentioned in the quotation invitation letter document.

Date:

Place:

Name & Signature of Bidder with Seal