



ECH - Incubation Centre

(RUSA supported Entrepreneurship & Career Hub)
University of Rajasthan
JLN Marg, Jaipur -302004



ECH/2025/ 1246

Date: 21.02.25

NOTICE

Sealed quotations are invited from experienced and reputed vendors for providing **tent arrangements, stall preparation (approximate 30± 10)**, and **open tent** for the **Job Fair and Innovators Summit 2025**. The total cost of the services should not exceed **₹1,00,000** (inclusive of all taxes and charges).

Event Details:

- **Event Name:** Job Fair and Innovators Summit 2025
- **Event Dates:** 4-5th March 2025
- **Venue:** University Maharaja College, Jaipur

Work specifications:

1. **Tent Arrangements:**
 - Open tent age for outdoor areas with proper weather protection and safety.
2. **Stall Preparation:**
 - **Stall Size:** Each stall should be 6x8 feet.
 - **Furniture:** Two chairs and two table per stall including covers of chair and tables.
 - **Partition:** Stalls should be divided using **octonorm panels** for a professional and uniform appearance.
 - Power plug in each stall
 - Covered Central VIP sitting lounge accommodating 8 sofas and center table.
 - White cloth masking and red carpet and decoration with paper samosa hanging colourful hangers (from entrance to stall area)
 - Dismantling and site clearing after the event.

Eligibility Criteria:

1. Valid GST registration and PAN details are mandatory.

Submission of Tender:

1. Tenders can be downloaded from university of Rajasthan official website (www.uniraj.ac.in)
2. Submit the completed tender, along with required documents, in a sealed envelope marked "**Tender for Tent Arrangement and Stall Preparation**" to Coordinator, ECH-Incubation Centre, University of Rajasthan, Jaipur
3. Deadline for submission: on or before **February 27, 2025 by 1:00 PM** at **Coordinator office, ECH-Incubation centre, University of Rajasthan.**

Terms and Conditions:

1. The organization reserves the right to accept or reject any or all tenders without assigning reasons.
2. Quoted rates must include all taxes, transportation, labour, and installation charges.
3. Payment will be made upon satisfactory completion of services as per the scope of work.

Prof. Sumita Kachhwaha

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Coordinator

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ECH-Incubation Centre,
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