



**UNIVERSITY OF RAJASTHAN**  
**JAIPUR**

No. A&F-III/Med./2021/ 295

Dated:- 25/1/21

**CIRCULAR**

All the employees appointed on or after 01.01.2004 in University Services (Teaching/Non-teaching / Class IV/Technical categories) are required to furnish the Proforma / Medclaim Policy for providing Group Insurance Medclaim Policy up to 30<sup>th</sup> January, 2021 positively for the session 2021-22.

In case of non-submission of the required documents he/she will not eligible for covering under this policy. **THIS IS THE LAST CHANCE FOR THOSE EMPLOYEES WHO HAVE NOT SUBMITTED THE REQUIRED DOCUMENT** and the employees who have already submitted the required information please ignore it.

Dy. Registrar (A&F)

No. A&F-III/Med./2021/ 296-395

Dated:- 25/1/21

Copy forwarded to the following for information with the request to inform all the concerned employees who have appointed on or after 01.01.2004.

1. All the Heads of the University Teaching/Non-teaching Departments, Jaipur.
2. All the Directors, Social Science/Life Science/P.G. School of Commerce / Humanities/Computer Science / CDPE/Social Science Research Centre/Jain Studies Centre/S.A.S.C./PIM/Centre for women Studies/Central Library/N.S.S./Chief Warden/ All Resident Wardens of University Hostels, University of Rajasthan, Jaipur.
3. All Principals of Constituent Colleges, University of Rajasthan, Jaipur.
4. The Secretary, Sports Board, University of Rajasthan, Jaipur.
5. The Officer Incharge, University Guest House/Health Centre/Garden Office/University Press, University of Rajasthan, Jaipur.
6. Dean Students' Welfare, University of Rajasthan, Jaipur.
7. The Controller of Exams., University of Rajasthan, Jaipur.
8. P.R.O. University of Rajasthan, Jaipur.
9. All the Dy. Registrars/Asstt. Registrars/ Section Officers, University of Rajasthan, Jaipur.
10. P.S. to Vice-Chancellor, University of Rajasthan, Jaipur.
11. Sr. P.A. to Registrar/CF & FA./CE, University of Rajasthan.
12. The President/Secretary, RUTA/RUN TSA/Sahayak Karmchari Sangh/Technical Karmchari Sangh, University of Rajasthan, Jaipur.
13. Director, Info Net Centre, University of Rajasthan, Jaipur with the request to upload the same on the University Website with enclosed Medical Insurance Directory.

25/1/21  
Section Officer (A&F-III)

दिनांक 01-01-2004 एवम् उसके उपरान्त नियुक्त हुए कर्मचारियों

की मेडिकलेम बीमा पॉलिसी हेतु

शैक्षणिक / अशैक्षणिक

स्वीकृति - पत्र

मैं \_\_\_\_\_ पुत्र/पुत्री श्री \_\_\_\_\_  
कर्मचारी कोड संख्या \_\_\_\_\_ पद \_\_\_\_\_  
पर \_\_\_\_\_ विभाग में कार्यरत एतद् द्वारा घोषणा करता/करती हूँ  
कि विश्वविद्यालय द्वारा फेमिली मेडिकलेम पॉलिसी (राज्य बीमा एवम् प्रावधायी निधि विभाग)  
का नवीनीकरण कार्ड बनाने हेतु अपनी स्वीकृति प्रदान करता/करती हूँ । मुझे पूर्व में जारी  
कार्ड का नं० \_\_\_\_\_ है । कार्ड की छाया प्रति संलग्न है /मुझे पूर्व में  
कोई कार्ड जारी नहीं किया हुआ है ।

हस्ताक्षर

नाम \_\_\_\_\_

पद \_\_\_\_\_

विभाग \_\_\_\_\_

कर्मचारी कोड संख्या \_\_\_\_\_

मोबाईल नं० \_\_\_\_\_

सत्यापनकर्ता