

**UNIVERSITY OF RAJASTHAN
JAIPUR**

PROFORMA OF AN APPLICATION FOR FINANCIAL ASSISTANCE TO ATTEND
CONFERENCE(WITHININDIA)/SEMINARS/WORKSHOPS ETC. FOR VISITING RESEARCH
CENTRES/LABORATORIES/LIBRARIES,
FROM UGC's UNASSIGENED GRANT.

1. Name
2. Academic Qualifications.
3. Designation
4. Date of Appointment
5. Whether Permanent/Temporary
6. Address:
 - (a) Official
 - (b) Residence
7. Telephone:
 - (a) Office
 - (b) Residence

PART I (CONFERENCE/SEMINAR/WORKSHOP)

8. Name of the Conference/Seminar/Worksh
9. (a) Venue of Conference
- (b) Approximate First Class Rly. fare fro
Jaipur and back
- (c) Registration Fee(if only)
- (d) Total
10. Date and Duration of Conference/Seminar etc.
11. Details of Papers published so far
- (With Annexure of synopsis)
- (Please submit a copy of the paper to be presented).....
12. Whether the applicant is reading paper(s)at the
Conference/Seminar. If so, the original
13. Whether the applicant is to hold a responsible
position at the Conference/Seminar (If so),
mention full particulars e.g. Presiding
Session/Delivering Special lecture/Chairing
the Session etc.
14. Whether in the preceding three years the applicant was
deputed by the University to attend :
The Conference/Seminar for which this
applicationis being made and /or
 - (b) Any other Conference (Please mention year of deputation).....
 - (c) The agency financing the travel
 - (d) The amount sanctioned(all inclusive)
 - (e) Nature of leave to be applied for
15. Any other relevant information the applicant desires to give.....

P.T.O.

PART II- RESEARCH CENTRES/LABORATORIES/LIBRARIES

- 16. Name of the Supervisor with designation and address
- 17. Experience :
 - Teaching/Research
 - Degree/Post-graduate
 - Total :
- 18. Date of Registration for Ph.D.
- 19. Number of Research Papers Published
- 20. Subjects of Specialization
- 21. The Institution which the applicant wants to visit (Please enclose the programme with the consent of the Institution)
- 22. Estimated expenditure and the University contribution required for TA/DA etc.
- 23. Details of the grant received under this scheme during last three years
- 24. Certificates from the Supervisor and the Host Institution with recommendations.

Encl. : 1. Invitation acceptance of paper.
 2. Copy of the paper to be presented.

Dated :.....

.....
Signature & Address of Applicant

**Signature with seal of
 Head of Department/Principal
 with forwarding remarks**