

University of Rajasthan

Form No. 11 (E)

CONFIDENTIAL

To,

.....

The Examiner in

Paper for the Exam. of 20.....

Examiner No.
please quote this number in all
further correspondence relating to
the Examination of 20

Jaipur. Dated20....

Dear Sir/Madam,

I write to inform you that the *answer-books of the above paper are being sent to you by the University office.*

(1) The examination in you paper was held on

(2) The award lists may please be sent to the undersigned by name in the self addressed envelopes.

(3) A copy of the 'Instructions to examiners (Form No. 9 (E) together with the enclosures mentioned therein is sent herewith. *Please go through these instruction carefully as important changes have been made this year.*

(4) As far as possible, there should be no change in your address until you complete the examination work. If, however, a change cannot be avoided, please intimate the new address to the Deputy Registrar (Secrecy I). Arrangement may also please be made at the old address to take delivery of such packets as may be sent there by the University office due to non-receipt of new address. It may be noted that in case of change of address, the entire responsibility of intimating the new address to the University office and of taking delivery of such packets as are sent to the old address will rest with the examiner.

(5) *Kindly complete the work within the time allowed for the purpose as mentioned in the instructions and help the University in declaring the result early.*

(6) The examination work is distributed in three cells in this office as follows :-

Exam. 1. :- All examinations in the Faculties of Arts, Fine Arts and Social Sciences.

Exam. 2. :- (Sc./Com.) All examinations in the Faculties of Science, Commerce and Management.

Exam. 3. :- (P.F.)-All Professional Examinations.

While addressing your correspondence to this office, please mention the name of the cell concerned within brackets after the name of the University to facilitate distribution of mail and immediate attention.

Your's faithfully

Controller of Examinations