



UNIVERSITY OF RAJASTHAN

GENERAL INSTRUCTIONS TO PAPER-SETTERS

1. (a) The question paper set by a Paper-setter will be sent to the press without Moderation as received from him. Therefore, the Paper-setter will be expected to take full responsibility for his paper.
(b) It may kindly be ensured that the English and Hindi versions of the question paper do not vary.
2. The questions should be written very clearly and legibly. Paper-setters are requested to be careful in setting the questions in accordance with the syllabus. Before sending the paper, they must satisfy themselves by careful scrutiny that no mistakes have crept in.
3. Serial numbers of questions should be given on the left hand margin and the marks allotted to each question should be mentioned on the right hand side of the paper. Where a question is divided into parts, the marks assigned to each part should also be shown on the right hand side of the paper.
4. No initials or signatures should be put any where on the question paper or the instructions. The names of the places or firms in Rajasthan should be avoided.
5. **The name of the examination, subject and paper, maximum marks, time allowed, choice in answering the questions, medium of the question paper, total of marks of individual questions, distribution of marks and the heading should be carefully checked from the syllabus before despatching the question paper.**
6. Any direction to candidates regarding the answering of different sections in different answer-books or regarding the number of questions to be answered should be clearly given on the top of the question paper and it should be free from ambiguity.
7. No question shall be put calling for a declaration of religious belief on the part of the candidates.
8. In setting a question-paper, abbreviations of all kinds except those in special subjects should be avoided.
9. The question paper should be fairly distributed over the whole course of study and not concentrated on any one or a few portions only. **No question should be out of course of study.**
10. The pattern of the question paper as a whole shall not substantially vary in any one year unless the Board of Studies concerned has made a specific recommendation to that effect.
11. **Detailed instructions as to the material, if any, to be supplied to candidates, besides the answer-book, in connection with the answering of any particular question or questions in any subject or paper should be sent with the question paper on the prescribed form (No. 2E) so that arrangements for supplying the same to the centres may be made accordingly. If no material is to be supplied, the word 'Nil' be please written on the form and sent to this office.**
12. **Both the envelopes (inner as well as outer) should be properly pasted and then sealed at both corners with a good quality of sealing wax (Chapri) so that it may not give way in transit.**
13. No compulsory question should be set in a question paper unless required by the syllabus. Sections wherever mentioned in the syllabus, shall, however, be retained.

SPECIAL INSTRUCTIONS FOR UNDER-GRADUATE EXAMINATIONS

(Faculties of Arts, Fine Arts, Social Sciences, Science and Commerce)

14. THE OVERALL CHOICE TO THE CANDIDATES FOR ANSWERING QUESTIONS MAY NOT EXCEED 100% i.e. THE NUMBER OF QUESTIONS TO BE SET IN THE QUESTION PAPERS SHOULD BE 10 WHERE A CANDIDATE IS REQUIRED TO ATTEMPT 5 QUESTIONS AND 12 WHERE HE IS REQUIRED TO ATTEMPT 6 QUESTIONS. However this will not apply to Language/Literature paper (such as English, Hindi, Sanskrit, Urdu, Persian, French, German and Spanish)—and such other papers where as per past practice, internal choice is given in each question. The choice in these papers will not exceed 100%.
15. Drawing and Painting :
While setting the paper on subject Drawing, the paper setter should select only such object as may be easily available at the examination centre during the months(s) in which examination is held.
16. Instructions to Centre Superintendent in Drawing Paper, if any, should be placed in the same outer envelope in which the question-paper is sent to the University. The drawing should be in BLACK INK to facilitate offset printing.
17. Logic
In the question paper on Logic the following be kept in mind :
 - (a) The question should be simple and elementary.
 - (b) The question should be direct.
 - (c) The choice should be wide.
 - (d) Practical question should be confined to the testing the logical validity or invalidity of reasonably simple arguments or statements or their forms.
 - (e) There should be no question outside the prescribed syllabus.

(f) In logic and Psychology, there should be no question asking the students to examine or criticise doctrine or theory but only to explain it.

18. B. Lib. and Inf. Science : Reference Sources Practical Paper.

List of tools to be made available to the candidates at the time of the examination by the Centre Superintendants be given by the paper setter and the same should be kept in separate inner envelopes. It should not be kept in the envelope which contains MSS of the question paper.

19. Steno-typing

The manuscripts of Type-copying should be written legibly on one side of the paper in BLACK INK to facilitate off-set printing AND no correction should appear in them.

20. The paper on Steno typing for the B.Com. Part II Examination consists of two parts, Part-I Type Copying and Part-II Theory of type writing. Both the parts will be printed separately. Therefore, a separate question paper for each part should be set.

SPECIAL INSTRUCTIONS FOR POST-GRADUATE EXAMINATIONS

(Faculties of Arts, Fine Arts, Social Sciences, Science and Commerce)

21. THE OVERALL CHOICE TO THE CANDIDATES FOR ANSWERING QUESTION MAY NOT EXCEED 100% i.e. THE NUMBER OF QUESTIONS TO BE SET IN THE QUESTION-PAPERS SHOULD BE 4 WHERE A STUDENT IS REQUIRED TO ATTEMPT 2 QUESTIONS, 6 WHERE HE IS REQUIRED TO ATTEMPT 3 QUESTIONS, 8 WHERE HE REQUIRED TO ATTEMPT 4 QUESTIONS, 10 WHERE HE IS REQUIRED TO ATTEMPT 5 QUESTIONS AND 12 WHERE HE IS REQUIRED TO ATTEMPT 6 QUESTIONS.

However, this will not apply to language/literature papers (such as, English, Hindi, Sanskrit, French and Urdu) and such other papers where, as per past practice, internal choice is given in each question. The choice in these papers will not exceed 100%.

22. In question papers of English Literature, passages for explanation will be set only from books prescribed for detailed study.

23. In question papers of Sanskrit, questions shall be set demanding the knowledge of the History of branches of literature presented by the text books.

FACULTY OF LAW

24. (a) LL.B. and diploma Examinations :- 10 questions should be set, out of which the candidates be required to attempt 5 questions.

(b) LL.M. :- 8 questions should be set, out of which the candidates be required to attempt 4 questions.

(c) B.A. LL.B. (Hons.) Five Year Course Semester Scheme No. of Question to be set –

Part A – 10 Questions Q. No. 1 (i) to (x)

Part B – 4 Questions Q. No. 2 to 5

Part C – 4 Questions Q. No. 6 to 9

No. of Questions to be Attempted – All Questions of Part A & B are compulsory any three Question from Part C.

MEDIUM OF QUESTION PAPERS

25. Name of Examinations

Medium

Name of Examinations	Medium
(a) M.Sc., M.B.A., D.B.M. B.E., M.E., M.C.A., B.A., LL.B. Hons. (Semester)	English
(b) Ayurveda Examinations	Simple Sanskrit
(c) Question papers on languages	Normally language concerned
(d) Rest of the Examinations.	Both English and Hindi